



ARIZONA DEPARTMENT of CHILD SAFETY

June 20, 2023

DCS Specialist's Role

- Work with the young adult on readiness for semi-supervised living.
- Submit the referral for the appropriate level/phase.
- Support the young adult to successfully transition through the transitional housing phases.
- Celebrate the young adult's successes.
- Assist the young adult to navigate challenges.
- Facilitate the eligible young adult's enrollment in the IL Subsidy Program in Phase 3. (Not to extend past the 21st birthday.)

Young Adult's Role

- Participate in activities and services to increase readiness for semi-supervised living.
- Engage with the DCSS to update their individualized transition plan.
- Engage with the Provider in creating an individualized service plan.
- Accept personal responsibility for adhering to provider housing guidelines and rules.
- Notify the DCSS, Young Adult Care Coordinator, Housing Success Coordinator or other support persons when additional support is needed.

Transitional Housing for Young Adults

Description of Service

The Transitional Housing Program (THP) provides an array of transitional housing opportunities to young adults age 18 up to their 21st birthday in the Extended Foster Care (EFC) program. *The THP also offers supportive services to enhance the transition to adulthood.

Young Adults may enter the program at any of the three phases. The young adult may enter at Phase 2 or Phase 3, and return to an earlier phase if needed (as determined by ADCS). The goal is for the young adult to progress through the phases, to ultimately exit the program in their own, self-supported permanent housing.

Service Eligibility

- Young adult is participating in the DCS EFC Program
- Young adult has been assessed by the ADCS Specialist and the Permanency and Youth Services (PYS) Unit as having the minimum skills necessary to reside in a less than 24-hour, supervised setting.

Service Referral Process

Young adult is referred for the housing option that best supports their current need. It is expected that the young adult will transition to a different Phase (ideally the next phase in the progression) at a mutually agreed upon time with the DCSS and the PYS Unit.

- DCSS and the young adult complete the Transitional Housing Application and Referral (CSO-3517)
- DCSS submits the CSO-3517 to PYS_TransitionalHousing@azdcs.gov
- Transitional Housing Coordinator (THC) reviews the referral and contacts the DCSS and/or young adult for additional information, as needed.
- THC arranges for the young adult to tour (in-person or virtually) the living arrangements available.
- Young adult selects living arrangement.
- THC notifies the provider and the DCSS, identifies the move-in date and assists the young adult to secure move-in supports.
- THC notifies the PYS support staff of the provider selection.
- PYS staff enters and matches the SA/SALI to the provider. (For Phase 1 and 2, also enters and matches the young adult allowance SA/SALI.)

PYS Staff Role

- Manage referrals and transitional housing census
- Complete processes in Guardian system to authorize allowances and transitional housing provider assignment

Provider Role

- Assist young adults to maintain connections to family, friends and others.
- Assist young adults to create a transportation plan
- Provide meal options and nutrition education based on the young adult's individualized self-assessment.
- Provide information, skill building and practice activities that complement transition and service plan goals.
- Provide a handbook to Phase 1 & 2 residents and include information on dispute policies.
- Provide an after-hours facility maintenance technician.

What to Expect from Service Providers**Phase One**

Monthly room and board are paid for by the Department of Child Safety.

Less than twenty-four (24) hours per day, seven (7) days a week supervision, and:

- On-site Young Adult Care Coordinator (YACC)
- Fully Furnished
- Meal options
- After Hours assistance
- Supportive transportation planning
- Weekly meetings with the on-site Coordinator
- DOES NOT INCLUDE TRANSPORTATION

\$350 allowance paid by DCS to the youth each month to help support other costs including transportation, clothing, personal care items, etc.

Phase Two

The young adult will pay \$400 per month directly to the provider towards the monthly rent with the DCS providing the remaining amount due. The young adult may use their own income and/or the DCS provided allowance for their portion of the monthly rent.

Less than twenty-four (24) hours per day, seven (7) days a week supervision, and:

- YACC available during business hours
- Fully furnished or supports and access to furnishings
- Nutrition education
- After Hours assistance
- Supportive transportation planning
- Biweekly meetings with the YACC
- DOES NOT INCLUDE FOOD OR TRANSPORTATION

\$700 allowance paid by DCS to the youth each month to help support other costs including food, transportation, clothing, personal care items, etc.

Note: Phase 1 & 2: The young adult will have their own room. Room-sharing and non-DCS roommates may be requested by the young adult, and must be discussed with and approved by the PYS.

Phase Three

Housing Success Coordinator – These young adults are working to obtain permanent housing with the assistance of the Housing Success Coordinator. Young adults will receive post-lease assistance for up to three (3) months. This could include roommate matching.

\$1,200 IL Subsidy may be provided by DCS to youth in Phase Three who are also eligible to receive the IL Subsidy, to help support the cost of the permanent housing setting. The IL Subsidy is not guaranteed based solely on participation in Phase 3. The young adult should be supported to build the financial capability to assume all housing related costs as all financial assistance ends by age 21..

Transitional Housing Phases			
	Transitional Home Phase 1	Transitional Home Phase 2	Transitional Home Phase 3 Housing Success Coordinator
Allowance	\$350 paid monthly to Young Adult	\$700 paid monthly to Young Adult	n/a
Food/ Groceries	Included. Providers give a grocery stipend to the Young Adult.	Young Adult is responsible for their own food cost and other items using their allowance and/or other resources such as paid employment, SNAP benefits (aka food stamps), etc.	n/a
	Young Adult is responsible for any additional food cost and other items using their allowance and/or other resources such as paid employment, SNAP benefits (aka food stamps), etc.		
Rent responsibility of Young Adult	None	\$400 per month paid directly by the Young Adult to provider	Young Adult is responsible for the full cost of the lease and will utilize their own income, the IL Subsidy (if eligible and approved) and/or other resources to provide for their monthly rent.
Frequency of meeting with program designee	1x/per week	2x/per month	Housing Success Coordinator will assist the Young Adult to locate an affordable rental and to secure a lease in their own name, and then meet with them for 3 months post lease to provide support.